

UNIVERSITY OF FLORIDA FOUNDATION, INC.
2012 W. UNIVERSITY AVENUE
POST OFFICE BOX 14425
GAINESVILLE, FL 32604

**ALTERNATE SIGNATURE
AUTHORITY DESIGNATION (UFF-L)**
SUBMIT TO:
UF FOUNDATION DISBURSEMENTS
DEPARTMENT
Email: Disbursementdepartment@uff.ufl.edu
392-9882

Foundation policy allows a Vice President, Dean or Director to designate no more than two persons to sign UFF forms for him or her in the role of Vice President, Dean or Director. This designee's signature must be on file at the Foundation. **The designee can not sign as both Fund Administrator and as Dean or Director.**

(Please print or type)

I, _____, as Vice President, Dean or Director of
Print

_____, do hereby designate either:
Print

(1) _____
Print Name

(2) _____
Print Name

to sign UFF Forms on my behalf.

In executing this document, the signers acknowledge their responsibility for reviewing all UFF forms for their unit and for determining the appropriateness thereof, and that the Dean, Director or Vice President retains responsibility for the actions of the designee(s).

Effective Date: _____
mm/dd/yyyy

Signature of VP, Dean or Director: _____

Signature of Designee (1): _____

Signature of Designee (2): _____

NOTE: This form should be signed and submitted every time there is a change. All appropriate and current signatures must appear on the form at the time of each submission. This form will supersede all forms already on file.
