

**Date:** The attached assets are a deposit for Source of Funds (SOF)#:

**FUND NAME:**

**Primary Development Officer associated with this gift:**

**Proposal ID:**

**Type of Deposit:** (check one) **Submit this form in duplicate.** All items below will be a dropdown

- Gift** (will receive acknowledgement)
- Gift/Contribution (cash or check)
  - Gift-in-Kind (non-cash, attach UFF-P, attach UFF-M if applicable)
  - Pledge Payment (cash or check)
  - Memorial Gift (provide acknowledgement information, next of kin)  
 Name of deceased (include Advance ID):
  - Tribute Gift (provide acknowledgement information, for honoree)  
 Name of honoree (include Advance ID):

**Non-Gift** (will not receive acknowledgement) (explanation/reason for deposit: )

**This gift is anonymous** No Yes (If yes, attach a separate UFF-B for each anonymous gift.)

**For gifts, was any quid pro quo provided to donor?** No Yes (if yes, attach UFF-C)

- Type of Asset:** (check one)
- Cash (hand carry to the Foundation and obtain a receipt)
  - Checks limit of 30 checks per transmittal
  - Other (explain: )

The following information is required for each asset deposited. Attach an additional sheet if necessary. Address information is required for every donor/payor for receipting purposes. Incomplete information may result in processing delays. Attach copies of correspondence.

Name of Donor/Payor	Address information (if not on check)	Amount	Appeal Code (if applicable)	Priority/Theme Codes

Whenever possible, checks should be made payable to the University of Florida Foundation, Inc. Checks made payable to the University of Florida or any University entity, such as a college, department, or program, which clearly represents gifts to the University, may be deposited in the appropriate Foundation fund.

**ENDORSE CHECKS “FOR DEPOSIT ONLY UNIVERSITY OF FLORIDA FOUNDATION”**

**Submission of this form certifies the following:**

- 1) All information provided is accurate per the donor’s intent and the University’s policies.
- 2) I have attached copies of all correspondence relative to the deposit.
- 3) I understand UFF, Inc. cannot accept funds if they involve contract deliverables, fees-for-services, proprietary research, drug protocols, or depositions.
- 4) I have attached, if applicable, form UFF-C to describe any quid pro quo provided to donors.

Submitted by (please print) Campus Address Email Address Phone & Extension