

University of Florida Alumni Association, Inc.
Confidentiality of UFAA Records

Policy #: 6.02
Effective Date: November 15, 2008
Responsible Department: Administration

1. **PURPOSE**

To appropriately balance the need for alumni and member confidentiality and the interest in public accountability in relation to UFAA records.

2. **APPLICABILITY**

All records of the UFAA and all records of UFF relating to alumni programming and operations.

3. **POLICY**

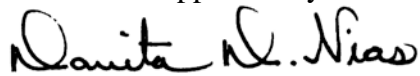
As stated in Florida Statutes Section 1004.28, UFAA and UFF records are confidential and exempt from Florida public records laws. Upon receipt of a reasonable and specific request in writing, UFAA will provide financial information such as expenditures from alumni funds, documentation regarding completed business transactions, and information about the management of assets. UFAA will furnish this information in a format reasonably responsive to the request, at a reasonable cost to the requesting party.

UFAA will not, however, release any record or information that includes personal or financial information about an alumnus, volunteer, member, friend of the university, or employee.

4. **CLARIFICATION**

Requests for clarification of this policy should be sent to the Director of Legal Services (sgoffman@uff.ufl.edu).

Certified as approved by the UFAA Board of Directors on: November 15, 2008.



Danita D. Nias, Executive Director/Secretary

Revision history: Original version
Reissued March 21, 2012