1. **PURPOSE**

This policy provides guidelines for the appropriate repository of scholarship gifts.

2. **APPLICABILITY**

Scholarship gifts for the benefit of UF students.

3. **POLICY**

Scholarship awards in which the contributor names a specific student as the recipient should be sent directly to the UF Office of Student Financial Aid. These awards are considered to be financial aid provided to the specified student and do not qualify as charitable contributions to the University. Contributions made to scholarship funds in which the recipients are determined by a University selection committee or other such criteria may be accepted by the Foundation.

4. **CLARIFICATION**

Requests for clarification of this policy should be sent to the Associate Vice President/COO (ksprague@uff.ufl.edu).

Approved on

____________________
Karen Rice, Associate Vice President

Revision history: Original version
Revised December 14, 2018