

University of Florida Foundation, Inc.
Parking Passes

Policy #: 3.06
Effective Date: September 28, 2007
Responsible Department: Administration

1. **PURPOSE**

This policy provides guidelines for allocation of City of Gainesville parking passes.

2. **APPLICABILITY**

All UFF and ODAA employees working in UFF facilities.

3. **POLICY**

UFF receives a set number of street parking passes each year from the City of Gainesville. These passes are made available to employees for purchase based on the following criteria:

Each employee currently receiving a pass will continue to receive one so long as the employee continues to work in a UFF building.

One pass will be held for medical necessity and allocated as appropriate.

Any remaining passes will be available to employees who need easy in and out parking in order to satisfactorily accomplish job requirements in the discretion of the Executive Vice President.

Please note if an employee needs to drive to campus regularly, the employee needs a UF parking decal and a street parking pass is probably inappropriate.

4. **CLARIFICATION**

Requests for clarification of this policy should be sent to the Associate Vice President/COO (lbram@uff.ufl.edu).

Approved Date: September 28, 2007



Leslie D. Bram, Associate Vice President

Revision history: Original version