

**University of Florida Foundation, Inc.
Research**

Policy #: 2.08
Effective Date: September 8, 2007
Responsible Department: Administration

1. **PURPOSE**

To assist staff with fundraising efforts and provide for the appropriate use of research information.

2. **APPLICABILITY**

Development staff and UF faculty and staff engaged in fundraising.

3. **POLICY**

The Research Department provides research services, confidential background materials, and informational summaries on prospective donors in connection with fundraising for UF. Development staff and UF administrators engaged in fundraising are authorized to request confidential prospect research in accordance with guidelines and procedures established by the Research Department.

4. **CLARIFICATION**

Requests for clarification of this policy should be sent to the Director of Research (dmenoher@uff.ufl.edu).

Certified as approved by the Executive Committee of the UFF Board of Directors on:
September 8, 2007



Susan G. Goffman, Secretary

Revision history: Original version