

University of Florida Foundation, Inc.
Statement of Values

Policy #: 1.01
Effective Date: May 22, 2008
Responsible Department: Administration

1. PURPOSE

To set forth the underlying values of the University of Florida Foundation, Inc., which provide a basis for all policies, procedures, and directives.

2. APPLICABILITY

All actions of UFF as an organization, and all activities performed on behalf of the organization by employees, volunteers, officers, and directors. Alumni programs and operations for the University are carried out by UFF and Office for Development and Alumni Affairs (ODAA) staff for the University of Florida Alumni Association, Inc. (UFAA) in accordance with UFF policies and procedures and, to the extent not inconsistent with the foregoing, UFAA policies and procedures. All UFAA revenues are held and managed by UFF.

3. POLICY

The University of Florida Foundation, Inc. is committed to the highest standards and positive values in its fundraising and alumni operations and its administrative and business practices.

This commitment is reflected in UFF's policies, directives, and procedures as they reflect and embody its:

- Dedication to ethical conduct in fundraising, fund management, and alumni programming;
- Recognition of the fiduciary responsibility and accountability owed by the organization to its constituents, including its donors, Board members, and volunteers, the alumni, faculty, staff, and students of the University of Florida, and the University itself;
- Responsibility for the safeguarding of the University's reputation and its best interests;
- Obligation of communication and openness with the members of its Board of Directors and its other constituents;
- Adherence to strong internal controls governing the acceptance, management, and use of funds and other assets entrusted to the organization, and compliance with all applicable laws, organizational best practices, and donor restrictions;

- Concern for the well-being of its employees; and
- Striving for excellence in all aspects of its operations, including the services provided to its many constituents.

All policies, directives, and procedures of the Foundation, as adopted and implemented by the Board of Directors and by Foundation staff, should serve to advance these values.

4. **CLARIFICATION**

Requests for clarification of this policy should be sent to the Director of Legal Services (sgoffman@uff.ufl.edu).

Certified as approved by the UFF Board of Directors on: May 22, 2008.



Susan G. Goffman, Secretary

Revision history: Original version
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